

Louisiana Local Government Environmental Facilities
and Community Development Authority

MINUTES OF LCDA EXECUTIVE COMMITTEE

July 14, 2016

A meeting of the Louisiana Local Government Environmental Facilities and Community Development Authority ("LCDA") Executive Committee was held on Thursday, July 14, 2016 at the LMA Building located at 700 North 10th Street in Baton Rouge, LA, with advance notices having been mailed to each member. The meeting was called for 10:15 a.m. in Meeting Room 3.

COMMITTEE MEMBERS PRESENT

Ms. Mary Adams – Chairman
Mr. Julian Dufreche – Vice Chairman
Mr. Mack Dellafosse– Secretary/Treasurer
Mayor David Camardelle
Mayor David Butler II
Mr. Lynn Austin
Mayor Billy D'Aquilla

COMMITTEE MEMBERS ABSENT

ADVISORY COMMITTEE PRESENT

LCDA STAFF

Ty E. Carlos – Executive Director
Jennifer B Wheeler- Assistant Secretary
Amy Cedotal – Project Manager

ADVISORY COMMITTEE ABSENT

OTHERS PRESENT

Jay Delafield	Patti Dunbar – Jones Walker
Shaun Toups – GCLA	Byron Poydras – Bank of New York Mellon
Jason Akers – Foley & Judell	Donnie Hicks – Provident Resources Group
Coleen Pilley – GCLA	John Shiroda – Whitney Bank
Joshua Leonard- Boles Law Firm	Beth Zeigler – Whitney Bank
David Medlin – GCLA	Gordon King - GCLA
Matt Kern – Jones Walker	Wanda Sittig – SBC
Stephanie Bland – SBC	Carmen Lavergne - Butler Snow

MINUTES

Minutes of the LCDA Executive Committee meeting of June 2, 2016 were faxed to all members prior to today's meeting and copies were also provided in the Committee meeting books. Ms. Mary Adams asked for any questions or corrections. With no comments or corrections brought to the committee, motion to accept the minutes of the LCDA Executive Committee meeting of the June 2, 2016 was made by Mr. Mack Dellafosse, seconded by Mayor Billy D'Aquilla and without an objection, the motion carried.

ORIGINAL

BUDGET REPORT

Mr. Ty Carlos advised the Committee that due to the Meeting in June being so early in the month he would be reporting on the Financial Statements for May and June. Mr. Carlos reported that as of May 31, 2016 the LCDA had earned 104% of the budgeted revenues, while incurring 92% of budgeted expenditures. Mr. Carlos further reported that as of June 30, 2016 the LCDA had earned 111% of the budgeted revenues, while incurring 95% of budgeted expenditures. A motion to accept the Budget Reports for May and June was made by Mayor David Butler, seconded by Mr. Mack Dellafosse and without an objection the motion carried.

DEVELOPMENT COMMITTEE REPORT

Ragin' Cajun Facilities, Inc. Student Housing Project

Mr. Mack Dellafosse, Chairman of the Development Committee, explained that Ragin' Cajun Facilities Inc. Student Housing was requesting the preliminary approval of an issuance of NTE \$14.0 million in bonds to refund all or a portion of their \$12,500,000 Series 2009 bonds; funding a debt service reserve fund, if necessary and paying for costs of issuance including premiums for a bond insurance policy and a debt service reserve fund surety policy, if necessary. Repayment of the bonds would come from lease payments received by the Corporation from the Board of Supervisors of the UL System. The lease payments are payable by the Board from revenues generated by the project and revenues generated by other auxiliary facilities of the University of Louisiana at Lafayette. A motion for approval was made by Mayor David Butler, seconded by Mr. Julian Dufreche and without objection the motion carried.

L & R Utilities – Series 2016

Mr. Mack Dellafosse, Chairman of the Development Committee, explained that L & R Utilities was requesting the preliminary approval for not to exceed \$2,000,000 in utility revenue and refunding bonds to finance the renovation, relocation, repair or remodel of existing buildings, improvements and fixtures and paying for costs of construction of public improvements and refunding some outstanding debt. Repayment of the bonds would come from the revenues of the company. A motion for approval was made by Mr. Julian Dufreche, seconded by Mr. Lynn Austin and without objection the motion carried.

TECHNICAL AMENDMENT

Louisiana Tech University Student Housing / Innovative Student Facilities, Inc.

Mr. Mack Dellafosse, Chairman of the Development Committee, explained that Louisiana Tech University Student Housing was requesting a technical amendment to the approval for the issuance of NTE \$116,000,000 of revenue and refunding bonds to 1) finance the design, development, construction, equipping, renovation and demolition of residence halls on the campus of La Tech University, 2) refund all or a portion of the Prior bonds, 3) funding a deposit to a debt service reserve fund or paying a premium for a debt service fund surety policy, if necessary, 4) funding capitalized interest on the bonds, if necessary, and 5) paying for costs of the bonds including the premium for the bond insurance policy, if necessary. Preliminary approval for a NTE \$116,000,000 was granted on September 10, 2015 and Final granted on November 12, 2015. The Bond Commission granted approval on November 19, 2015. The obligor issued \$43,020,000 in bonds on December 29, 2015 and \$4,000,000 on June 7, 2016. The obligor is now looking to finance the remainder of \$68,980,000 in bonds. This technical resolution will allow for the amending and restating of the 2016B Indenture, Loan Agreement and other documents to facilitate the closing on the remaining portion. Bonds would be paid from revenues generated by the

Project and revenues generated by other auxiliary facilities of the University. A motion for approval was made by Mayor David Camardelle, seconded by Mayor D'Aquila and without an objection the motion carried

City of Denham Springs, State of Louisiana

Mr. Mack Dellafosse, Chairman of the Development Committee, explained that the City of Denham Springs was requesting technical amendment to the the approval granted on May 12, 2016 for an issuance not to exceed \$26,000,000 for (i) refunding of all or a portion of the Series 2006 and 2009 bonds issued by the LCDA; (ii) funding a reserve fund, if necessary, and (iii) paying for costs of issuance of the Bonds. The structure of the bonds are changing from a public offering to a private placement. Additionally the increments (granted through a waiver) are increasing to \$250,000 (our policy states a minimum of \$100,000). Repayment of the bonds would come from the City's Combined Utility Enterprise Fund Net Revenues and the Sewer District's Net Revenues and if such revenues are insufficient, from Lawfully Available Funds. A motion for approval was made by Mayor David Camardelle, seconded by Mr. Lynn Austin and without objection the motion carried.

East Ascension Consolidated Gravity Drainage District

Mr. Mack Dellafosse, Chairman of the Development Committee, explained that East Ascension Gravity Drainage District was requesting the approval of technical amendments to previously adopted resolutions changing the Trustee on two (2) projects from Regions Bank to Whitney Bank. A motion for approval was made by Mayor David Butler, seconded by Mayor David Camardelle and without an objection the motion carried.

LCDA Capital Projects and Equipment Acquisition Program Refunding Bonds – Ratification

Mr. Mack Dellafosse, Chairman of the Development Committee, explained that the Executive Committee was being presented with a Ratification of all closing documentation related to the closing done on the 2000A LCDA Capital Projects and Equipment Acquisition Program Refunding Bonds. A motion for approval was made by Mr. Lynn Austin, seconded by Mayor D'Aquila and without an objection the motion carried.

City of Sulphur, Louisiana Project – Series 2016

Mr. Mack Dellafosse, Chairman of the Development Committee, explained that the City of Sulphur was requesting the preliminary/technical approval for the issuance of NTE \$3.1 million in bonds to finance costs of renovating the Old Time Variety Store to create new public offices and new City Council Chambers; renovate the old City Council Chambers and offices for use by the City's Police Department; and various other works of public improvement and pay costs of issuance. Repayment is through all lawfully available funds of the City. The original approval granted on March 12, 2015 remains in full force and effect per our policy. The resolution before us just ratifies the original approval for policy purposes. A motion for approval was made by Mr. Julian Dufreche, seconded by Mr. Lynn Austin and without an objection the motion carried.

PRG Trinity Properties

Mr. Mack Dellafosse, Chairman of the Development Committee, explained that PRG Trinity Properties had submitted a request to approve a resolution to consent to the sale and assignment by PRG-Trinity Properties, LLC of Towne Oaks Apartments and Goodwood Place Apartments located in Baton Rouge, Louisiana to Dajon Corporation of Mississippi. Please note that Jack Brown of Casten & Pearce was our Issuer Counsel on the transaction in 2009. Due to his passing, Mr. Carlos had requested Jay Delafield to review all documentation in this matter and provide opinion and comments as needed. Mr. Delafield explained to the Committee that he had reviewed the requested documentation and saw no reason in his opinion for which the Authority should not approve. A motion for approval was made by Mr. Lynn Austin, seconded by Mayor David Butler and without objection the motion carried.

FINAL APPROVAL

Ragin' Cajun Facilities, Inc. Student Housing Project

Mr. Matt Kern of Jones Walker explained that Ragin' Cajun Facilities, Inc. Student Housing was requesting the final approval of an issuance of NTE \$10.5 million in bonds to refund all or a portion of the outstanding maturities of the \$13,370,000 of the ULL Cajundome Convention Center Series 2006 bonds; funding a debt service reserve fund, if necessary and paying for costs of issuance including premiums for a bond insurance policy and a debt service reserve fund surety policy, if necessary. In addition to the refunding of the \$10.5 million, the obligor will issue the remainder of their approved amount from last year of \$1.5. In 2015, the Authority granted the preliminary (2.12.15) and final approval (7.9.15) of up to \$20,000,000 in bonds, of which they only issued \$18,500,000 (8.18.15). Repayment of the bonds will come from lease revenues to be received by the Corporation pursuant to a Facilities Lease Agreement. The obligation is secured by (1) all moneys collected by the La Dept of Revenue and Taxation from a combined 3.97% sales and use tax levied and collected on all hotel and motel rooms, cottages and cabins in Lafayette Parish which are dedicated for the Project and all such funds dedicated to the Project accruing to, on deposit in or received by the Commission from the Lafayette Parish Visitor Enterprise Fund and (2) any revenue generated from the operation of the Cajundome Convention Center in excess of costs of operations, equipping and maintenance thereof in any fiscal year. A motion for approval was made by Mr. Julian Dufreche, seconded by Mr. Lynn Austin and without objection the motion carried.

City of Sulphur, Louisiana Project – Series 2016

Mr. Jay Delafield explained that the City of Sulphur, Louisiana Project was requesting final approval for the issuance of NTE \$3.1 million in bonds to finance costs of renovating the Old Time Variety Store to create new public offices and new City Council Chambers; renovate the old City Council Chambers and offices for use by the City's Police Department; and various other works of public improvement and pay costs of issuance. Repayment is through all lawfully available funds of the City. A motion for approval was made by Mr. Mack Dellafosse, seconded by Mr. Lynn Austin and without objection the motion carried.

OTHER BUSINESS

Budget and Personnel Committee Report

Mr. Lynn Austin reported that the Budget and Personnel Committee had met earlier in the day. He further stated that the Budget and Personnel Committee has no changes at this time and would like for Mr. Carlos to present the employee evaluations again to them in September when the Committee will meet again.

Directors Report

Mr. Ty Carlos gave a report to the Executive Committee. Mr. Carlos covered several topics of interest giving brief updates. He also advised that as decided by the Board due to some conflicts the next meeting would be held on June 2, 2016 and the deadline would be moved to May 25, 2016. A motion to accept the Director's Report was made by Mayor David Butler, seconded by Mr. Mack Dellafosse and without an objection the motion carried.

Presentation of Audit by McElroy, Quirk & Burch

Ms. Caitlin Guillory of MQB explained that she had performed the yearly Audit for the Authority. She presented the Audit to the Executive Committee nothing the Net Pension Liability that the Authority is now required to carry for the

contributions into Municipal Employees Retirement System due to the Gatsby laws. This liability of \$500,000 will change yearly. She further stated that there were no finding for the Audit of 2015. A motion for approval was made by Mr. Julian Dufreche, seconded by Mr. Lynn Austin and without objection the motion carried.

Mr. Carlos advised the Executive Committee that the contract to retain MQB as the Auditor for the Authority was due to expire and requested permission to renew. A motion to approve Mr. Carlos signing a renewal for three years with MQB retaining them as the Auditing firm for the Authority was made by Mr. Julian Dufreche, seconded by Mayor D'Aquila and without an objection the motion carried.

Executive Session

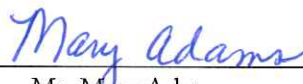
Mr. Mack Dellafosse made a motion to go into Executive Session to discuss pending legal matters involving the former Executive Director, and requested the audience leave the room with the exception of Mr. Jay Delafield. Motion was seconded by Mayor David Camardelle and without an objection the motion carried.

A motion to return to regular session was made by Mayor Camardelle, seconded by Mayor Butler and without an objection the motion carried.

Mr. Carlos stated that during Executive Session the Committee had discussed matters pertaining to legal matters concerning the former Executive Director.

PUBLIC COMMENT ADJOURN

There being no further business before the Committee, Mayor Butler moved to adjourn the Executive Committee, seconded by Camardelle and without an objection, the motion carried.



Ms. Mary Adams
Executive Committee Chairman